

Work Placement and Work Experience Evidence Form



Haringey Council (the Council) uses its Section 106 Planning Policy¹ and Social Value² procurement powers to secure work experience and placement opportunities for Haringey residents including learners and students by contractually agreeing targets and conditions with developers and contractors building in the borough.

The purpose of this form is to collect information, which the Council will use to monitor development sites progression and compliance towards the obligations.

The information you provide here will be collected by a development site representative and shared with the Council **ONLY**. Haringey Council will keep the information confidentially and electronically for up to one year after construction completes, then it will be disposed of in accordance with our data protection policy.

To learn more about how Haringey Council handles data, please see the information on the [Data Protection](#) section of our website for details of our processing activities, your legal rights relating to how we use your personal data and how to exercise those rights.

If you have any queries or would like to exercise any of your rights, please contact the Data Protection Officer at Data.ProtectionAct@haringey.gov.uk.

Your Consent³ (check all relevant boxes) – Relevant for individuals above 18 years old **ONLY**.

- I consent to sharing this information with Haringey Council.
- I understand what this information is to be used for, and how long it will be kept for.
- I understand I can withdraw my consent later if I choose.

- | | |
|--|--|
| Please confirm the type of opportunity you participated in | <input type="checkbox"/> Work Placement - unemployed and economically inactive |
| | <input type="checkbox"/> Work Experience - students and learners |

INSTRUCTIONS

- If you selected **Work Experience**, then please complete sections 1, 2 and 4.
- If you selected **Work Placement**, then please complete sections 1,3 and 4.
- Section 4 should be completed by the **representative of the referral local organisation** if the individual is below 18 years old.

1. Development Site and Placement Details (complete for all questions)

Name of Host Development Site			
Name of Host Employer	Placement Department		
Dates	From:	To:	
No. of Hours and Days Completed			

2. Personal Details – Complete for Work Experience (complete for all questions)

First Initial (s)	Last Name	
Educational Establishment Name and Postcode	Year/ Level	

3. Personal Details – Complete for Work Placement (complete for all questions)

First Name	Last Name	
Postcode		
Tell us how you found out about this opportunity	<input type="checkbox"/> Haringey Works <input type="checkbox"/> Construction Youth Trust	<input type="checkbox"/> Approached site directly <input type="checkbox"/> Other (please specify)

4. Declaration

¹ Haringey Council Local Planning Obligations (Section 106) 2018

² Procurement Strategy 2020-2025, Delivering Better Outcomes And A Strong Local Economy (2019)

³ Non-consent would not count towards Section106 and social value obligations.

To be completed by a representative of the referral organisation if the individual is under 18 years old.

	Resident	Employer
Signature		
Print Name		
Date		

Thank you for completing this form.